



ST.XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

CONTROLLER OF EXAMINATION

OBTAINING GENUINENESS CERTIFICATE

Sir,

I am forwarding herewith the Xerox copy of Consolidated Marksheet of the following candidate/s awarded by St.Xavier's College (Autonomous), Palayamkottai.

Kindly verify the same and inform the Genuineness of the Certificate as early as possible

NAME OF THE EMPLOYEE:

DESIGNATION:

Sl.No.	NAME OF THE COURSE	REGISTER NO.	ADDRESS WITH PHON NO. & EMAIL ID

Enclosures of Document : Copy of the Consolidated Marksheet

Fee Particulars

Sl.No.	D.D. NO	DATE	NAME OF BANK/PLACE	AMOUNT (Rs)

Address of the Company:

Mobile/Phone No.:

Email Id :

Date :

SIGNATURE OF THE AUTHORITY

Note: The genuineness of required certificates will be issued on the request of the **Concerned Authority** only.

Fee Details

Per Certificate : For Govt./Govt. Aided Services – **Rs.1000/-**

Private Service-**Rs.1500/-**

Abroad services (Transcript) - **Rs.3000/-**